

1. Welcome

a. Call to Order

D. Farb called a meeting of the board of directors of Vincent Academy to order at on August 3, 2020 at 5:36pm on a videoconference.

i. Record Attendance

D. Farb (remote); C. Greenwold (remote); E. Huang (remote); J. Driscoll (remote); M. Wilson (remote); R. Costello (remote)

ii. Approve Minutes from June 1, 2020

C. Greenwold made a motion to approve the board minutes from June 1, 2020. J. Driscoll seconded the motion.

The board VOTED unanimously to approve this motion.

2. Governance

a. Approve new Board terms for Maisha Wilson and Jean Driscoll

Discussion of board terms from August 2020 to August 2022.

C. Greenwold made a motion to approve Maisha Wilson's new term. D. Farb seconded the motion. Board VOTED unanimously to approve the motion.

C. Greenwold made a motion to approve Jean Driscoll's new term. M. Wilson seconded the motion. Board VOTED unanimously to approve the motion.

b. Elect 2020/21 Board Officers

Proposal discussed to have J. Driscoll as the board chair, C. Greenwold as the vice chair, M. Wilson as the treasurer, E. Huang as the secretary.

J. Driscoll made a motion to approve the discussed positions. C. Greenwold seconded the motion. Board VOTED unanimously to approve the motion.

c. Review & Approval of COVID Resolution

Discussion of a COVID Resolution to address decision-making during unforeseen urgent situations arising from the pandemic.

J. Driscoll made a motion to approve the resolution. C. Greenwold seconded the motion. Board VOTED unanimously to approve.

d. Review & Approve 2020/21 Injury & Illness Prevention Plan

Discussion of safety protocols for COVID-19 and ensuring all employees have a signed copy in their files.

K. Bowen made a motion to approve the plan. D. Farb seconded the motion. Board VOTED unanimously to approve the plan.

e. Review Board 2020/21 Workplan

3. Treasurer's Report

a. Review and Approve 2019/20 Unaudited Financial Statements

Financial statements were reviewed and budget for the upcoming year was discussed briefly.

D. Farb made a motion to approve the statements. C. Greenwold seconded the motion. Board VOTED unanimously to approve.

4. Executive Director/Principal's Report

a. Review and approve 2020/21 Employee Handbook

Discussion of the employee handbook and updates as related to this year, primarily stemming from COVID.

J. Driscoll made a motion to approve the handbook. C. Greenwold seconded the motion. Board VOTED unanimously to approve the handbook.

b. Review and approve 2020/21 Family Handbook

Discussion of the family handbook and ensuring that parents will have access to the resource.

K. Bowen made a motion to approve the handbook. D. Farb seconded the motion. Board VOTED unanimously to approve the handbook.

c. Update on School re-opening plan and operations

R. Costello shared detailed plans for the school year around distance learning and instruction and safety.

d. Update on Charter renewal process

R. Costello shared updates on the charter renewal process and timeline.

5. Old Business

6. New Business

7. Closing

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 6:33pm.